

Resident Engagement & Services Coordinator-Family

The Greensboro Housing Authority (GHA) is comprised of more than 100 housing and business professionals who are dedicated to making GHA stand out as Greensboro's largest provider of affordable housing, while offering the best real estate and property management services in the country. Our team members experience a stimulating and rewarding work environment and are committed to making a difference in our community to produce opportunities for LIFE SUCCESS™.

General Description

Under general supervision, the **Resident Engagement & Services Coordinator** is responsible for performing a variety of tasks in networking with social service agencies and community organizations in coordinating the delivery of supportive services necessary to assist clients in moving from government assistance to self-sufficiency. The Resident Engagement & Services Coordinator will provide four critical ingredients for a family striving toward self-reliance: advocacy, technical assistance, training assistance and supportive counseling. The Resident Engagement & Services Coordinator must be knowledgeable of case management methods and be aware of technical information available in the field and must be able to work in improving computer access, advancing literacy and preparing clients to take advantage of employment opportunities. Must be knowledgeable of people, relationships, family and community systems. This position reports to the Resident Engagement & Services Manager.

Requirements

Bachelor's degree in Business Administration, Social Work or a related field, and one year of experience in housing assistance or social services, preferably dealing with low-income families; or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

Special Requirement

Possession of a valid driver's license issued by the state of North Carolina with a safe driving record.

Closing Date: Open Until Filled

How to Apply

If you are interested in applying, please email your resume to Human Resources, Savannah Barrett (sbarrett@gha-nc.org), and complete the online application by visiting our website (www.gha-nc.org) and clicking on "Working for GHA".

No qualified individual with handicaps shall, solely on the basis of handicap, be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination under any program or activity receiving Federal financial assistance. Qualified GHA employees will be given preference for this job. We abide by the Drug Free Workplace Act, which includes pre-employment testing. GHA participates in E-Verify. To access E-Verify's Participation Posters visit www.dhs.gov/e-verify and then go to Publications.

